

Guidelines for Panel Coordination
XVIII SAAS Conference
University of Oviedo, 2027

Selection of papers shall follow strict academic criteria: the relevance of the proposal to the panel topic, originality, adequate methods, clarity of exposition, correct use of references, etc.

Each panel will consist of one chair and three panelists (the chair may be one of the participants). Only in the case of a double session will a second chair be considered. The second session of a panel may be directed either by the same person or by another scholar designated by the original chair. Co-chairing is possible only in panels with two sessions. The role of the chair will be to synthesize, comment, and sum up the three contributions as well as to foster audience participation.

Panel chairs who have accepted six good papers and, therefore, wish to organize a second session should communicate this before November 1, 2026 by email to Laura Arce (laura.arce@uam.es) and Martín Urdiales (vcl2saas@uvigo.es). Classroom and time availability may be limited, and selection will be made on a first come, first served basis.

All panel sessions (1 or 2 per panel) can only accommodate up to three speakers each. There will be no exceptions made to this rule.

Conference Organizers will provide the panel chairs with a certificate that specifies the panel s/he/they has/have directed as well as certificates for all panel participants.

The final version of papers should never exceed 2.500 words. Panel sessions should not last more than one hour and thirty minutes, including the question/answer section. Panelists will be talking for about 20 minutes and there will be a final round of questions once all panelists have presented their contributions. Panel chairs are also expected to offer a brief summary and comments on the contributions to their own panels.

Papers must be delivered personally and cannot be read by third parties. Panelists must be present for the entire session, or they will not be awarded a certificate of participation. Ideally, in the case of a double-session, participants should attend both sessions as well.

Participants can present only one paper at SAAS Conferences. Apart from directing a panel, chairs may deliver a paper in their own or in another panel. In case of joint papers, only one of the authors can deliver it at the Conference. The co-author is entitled, however, to participate in the discussion and debate following the paper presentation.

Panel chairs are also expected to dissuade panelists from simply reading their papers.

If panelists have any special requirements for their presentations, they should let their panel chairs know as soon as possible and fill up the appropriate section of the paper proposal form. Chairs should get in contact with the Conference Organizers at least two months in advance in order to communicate any equipment needed in their sessions.

There will be a miscellaneous panel directed by Laura Arce (laura.arce@uam.es) and Martín Urdiales (vc12saas@uvigo.es) which will accommodate contributions based on the theme of the conference but that do not specifically match any one of the conference panels.

Best wishes and we hope to see you next year in Oviedo,

Laura Arce and Martín Urdiales